

Council President Buchanan called the Agenda Meeting to order at 9:07 PM followed by a salute to the flag.

• **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, December 16, 2019 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak.

Absent: Mayor Kennedy O'Brien (left during the Council Meeting)

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilman McGill**

A) **Minutes & Departmental Reports:**

Councilman McGill moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of Nov., 2019.
- 2) CFO's Investment Activity report for the month of Nov., 2019.

- Seconded by Councilwoman Kilpatrick

B) Applications received for **Bingo/Raffle Licenses** from the following organizations:

- 1) **Sayreville St. Stan's Senior Club** to conduct an On-Premise 50/50's on twelve occasions in the year 2020.
- 2) **PTA Leroy Gordon Cooper (School), Cliffwood Beach** to conduct an On Premise 50/50, an On Premise Draw (Tricky Tray) on March 6, 2019 at the Sayreville VFW (RA:2317 & 2318).
- 3) **RJC Charities, Inc.** to conduct an Off Premise 50/50 on April 25, 2020 at the Sayreville Knights of Columbus (RA:2319).

- B1-5) Approved.

C) Committee Reports: 1) _____

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Councilman Dalina moved the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of November, 2019.
- 2) Fire Prevention report for the month of November, 2019.
- 3) Zoning & Code Enforcement report for the month of November, 2019.
- 4) Planning Board minutes of October 16, 2019.

- Seconded by Councilwoman Novak.

B) Received the following **Planning Board Resolution** which was Memorialized on December 10, 2019:

- 1) Gump Industries II – Site Plan Preliminary & Final Major Site Plan Approval to construct an addition, Block 58, Lot 3.02

- Receive & File

C) **Notice to Adjacent Municipality, Property Owner and Public**

- 1) Ordinance received from the **Twp. of East Brunswick**

amending Chapter 132 Entitled "Land Use Procedures; Section 132-53 Performance and Maintenance Guarantees" and amend Chapter 228 Zoning.

- 2) Notice received extending the comment period to January 17, 2020 for Transcontinental Gas Pipe Line Company for their application before the US Army Corps of Engineers to add to their existing permit application ocean placement of approximately 735,000 cubic yards of dredged material from the excavation/dredging of the trench for the burial for their proposed Northeast Supply Enhancement Project pipeline.

** 3) Notice of an application being filed by JCP&L before the NJDEP, Dept. of Land Use Regulation for a Freshwater Wetlands General Permit, Coastal General Permit and Coastal Wetlands Permit, etc. The application is for vegetative maintenance and utility infrastructure.

1-3) Receive & File.

D) Committee Reports: 1) Wished everyone Happy Holidays and Happy New Year.

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of Nov., 2019.
- 2) Office on Aging Supervisor's report for the month of Nov. 2019.

- Seconded by Councilwoman Kilpatrick.

** B) **Letter of resignation** received from Christina Fleming as a member of the Office on Aging.

- Receive & File

C) Committee Reports - Councilwoman Novak:

- 1) Stated that a letter came up from the DPW Dept. Head after the agenda was prepared requesting the temporary appointment of Jacob Jacobus so that they may begin the physical and background.

The Borough Attorney stated that the memo just came from the Dept. of Public Works requesting this appointment with an effective date of Jan. 1st, pending physical and background check. So if the council would like to proceed it would be subject to the physical and background checks.

- Council President requested that this item be placed on the Jan. 1st agenda. He felt that there was not enough information (No further conversation on this appointment).

- 2) Requested the Attorney or Clerk look into issuing more liquor licenses for revenue purposes for auction and use at Riverton.

- Clerk reported that we can not issue any new liquor licenses as we are at our max for our population. She stated that there are a number of pocket licenses that can be purchased from the holder and transferred.

- 3) Congratulated Councilman Dalina on becoming a father. Wished everyone a very Merry Christmas and a very Happy and Healthy New Year.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Councilman Enriquez moved the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of Nov., 2019.

- Seconded by Councilwoman Kilpatrick

B) Received notice of retirement from Maria Bandurski from her position as Sr. Library Assistant effective January 1, 2020.

- Receive & File

C) Committee Reports – Councilman Enriquez reported on various recreation sponsored Events.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following reports be received and filed.

- 1) Water & Sewer Director's report for the month of Nov., 2019.

- Secoded by Councilwoman Novak.

B) Committee Reports: 1) Wished everyone a Merry Christmas and Happy Holiday Season wishing everyone a Happy Heathy New Year.

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports:**

Council President Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of November, 2019.
- 2) Board of Health Registrar and County reports for the month of Nov., 2019.
- 3) Police Department report for the months of Oct. and Nov., 2019.
- 4) Board of Health Minutes of Nov. 7, 2019.

- Secoded by Councilwoman Kilpatrick

B) Letter received from Engine Co. No. 1 accepting the **Firefighter membership application** of Kenneth Nagy, Jr. and Ryan C. Dawicki.

- Approved.

C) Committee Reports – Council President Buchanan.

- 1) Thanked the public safety committee, the Chief of Police and Dexter Thomas and Don Riley for the work on the Emergency Medical Response Team coverage.
- 2) Wished everyone a Merry Christmas and Happy New Year.

➤ **MAYOR – Kennedy O'Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Further discussion and approval of 2020 Council Meeting Schedule.

- Approved.

- Public Safety

- 1) Authorization for the Human Relations Commission to place a sign at the corner of Cori Street and Ernston Road (copy of sign in packet).

- Approved.

- Planning & Zoning/Construction

- Public Works

- Recreation

- Water & Sewer

➤ **C.F.O. – Denise Biancamano - None**

➤ **BOROUGH ENGINEER -Jay Cornell - None**

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Council President Buchanan opened the meeting up to the public for any and all questions or comments.

- Mindy Schifman, Human Relations Commission.

Wished everyone a Merry Christmas, Happy Hanukkah and Kwanza.

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- Dexter Thomas, President Sayreville Emergency Squad.
Thanked Dan and Mary for all their help.
Wished everyone well.

There were no further appearances. Councilwoman Novak moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Councilman McGill moved to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call – Voice Vote, all ayes. Carried.

Time: 9:20 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved: _____